

**Meeting of 8<sup>th</sup> Chapter Working Committee of Delhi chapter of ISHRAE held on Saturday 24<sup>th</sup> Oct'09 at A-132, Katwaria Sarai, New Delhi-110016.**

**Members Present:**

Sachin Maheshwari (SM); Atul Malik ; Sunil Kher (SK); Udayan Chaudhari(UC)

Ashish Arora; V K Seth; Sonali Dutta

**Absentees:**

Rajnish Joshi(RJ); Sushil Kumar (SK); Kapil Mehrotra (KM); Ashwani Jain (AJ); Harpreet Singh (HS); Yesha Choudhury(YC); Mukesh Puri (MP); Vineet Shukla(VS); Sanjay Gupta (SG);

Ashish Rakheja; Richie Mittal; B P S Chadha; Gaurav Mathur; R K Yadav;;Amit Goel (AG); Rajesh Nagari ;Dr A K Saluja

The meeting was presided over by the President SM. He thanked Mr. V K Seth for hosting DCI CWC meeting at IIE premises.

**Review of Minutes of last Meeting:**

The minutes of last meeting held on 18<sup>th</sup> Sept '09 were circulated earlier and presented in the meeting. Mr. Maheshwari invited comments from the members present.

The Minutes were adopted unanimously.

**Points Discussed:**

<b>Agenda Item</b>	<b>Description</b>	<b>Resp</b>	<b>Target Date</b>
<b>HQs Projects-Ducting Software</b>	SM briefed the members about the status on date. <ul style="list-style-type: none"><li>➤ 15 copies sold. Payments yet to be received. However, an interaction of Developer with these and prospective users is being planned.</li><li>➤ Since major chapter Revenue will be generated through this activity, SM requested members to contribute in promoting the software targeting 200 within DCI.</li><li>➤ Response from other chapters not encouraging. However, another reminder shall be sent by SM.</li><li>➤ The issue of compatibility of Duct Design Software with existing computer Softwares (mentioned by users) has been resolved and upgraded revised version will be available by next week.</li></ul>	<b>VS HS SM</b>	<b>10/11</b>

	<ul style="list-style-type: none"> <li>➤ A CONCALL of Marketing team for promoting Duct Design Software shall be organized to evolve a strategy for achieving the ambitious goal of selling 750 across the country including 200 in DCI.</li> <li>➤ Mr. Durgesh of Mechartes demonstrated at Ahmedabad but no firm orders received till date (co-ordination is being done by Ahmedabad chapter President).</li> <li>➤ Feedback from Jaipur Chapter is expected shortly as Dr. A K Ahluwalia demonstrated the promotional CD during workshop conducted by him at Jaipur.</li> <li>➤ The maintenance/ support system contract shall be renegotiated with Mechartes in view of slow progress on sales and once again later when Piping Software is also available.</li> </ul>	SM	
<b>K-12 Activity</b>	<p>SM informed the members about progress on K-12 activities.</p> <ul style="list-style-type: none"> <li>➤ Schools are being approached by Ms. Yesha, Ms. Sonali Mr. Harpreet Singh for creating awareness through Posters (set of 9).</li> <li>➤ All CWC members to take responsibility of putting posters in minimum 2 schools</li> <li>➤ Subsequently, events like Painting/ Poster competitions, Quiz etc shall be arranged to create awareness on Environment and Energy conservation.</li> <li>➤ It was also suggested that student chapters in Engineering Colleges shall be involved for promoting K-12 activities in schools.</li> </ul>	YC	14/11
<b>Student Activities</b>	<p>Host of Student Activities were carried out</p> <ol style="list-style-type: none"> <li>a) Installation of CWC of 5 student Chapters completed (ITM, DCE, IIE, IITB &amp; GB Pant). Two installations at SIT and SPA scheduled in Nov' 2009. Most of the Installation ceremonies combined with Industry Presentation and Quiz Competition.</li> <li>b) Two new student chapters chartered in Oct' 2009 (IITB &amp; IIE).</li> <li>c) The updation of student members (2009-10) on website will be done regularly.</li> <li>d) Industry visit on Green Building is being arranged for DCE.</li> <li>e) Project Site Vist is being arranged for IIE Students</li> <li>f) Inter college Quiz competition for student chapters in Delhi will be organized in Dec' 2009 depending upon the availability of participants (Examinations schedule to be considered).</li> </ol>	SM SM	



<b>Membership Cards</b>	Secretariat is responding to all the requests and regular reminders are sent for the lists from respective chapters.		
<b>Product Related Publications</b>	<p>Report by Mr. Atul Malik &amp; Mr. R P Das.</p> <p><u>Chillers:</u></p> <ol style="list-style-type: none"> <li>Draft copy prepared and available with Mr. Malik.</li> <li>Website loading of draft (immediate).</li> <li>Mailing of Industry for comments/ suggestions.</li> <li>Follow up for feedback from prominent Chiller Mfrs (TRANE, York etc.).</li> <li>All comments/ feedback suggestions to be received by 3<sup>rd</sup> week of Nov' 2009.</li> <li>Freezing of the document is targeted by 4th week of Nov' 2009.</li> </ol> <p><u>Pumps:</u></p> <ol style="list-style-type: none"> <li>Mr. Das has initiated the work on 'Pumps product guide' and draft shall be available by end of Nov' 2009.</li> <li>Inputs shall be coordinated from Mr. Sunil Kher also.</li> </ol> <p>AHU: Mr Jhangiani &amp; Rakesh Agarwal are ready with the draft version</p>		
<b>ACRECONF India- 2010</b>	<ol style="list-style-type: none"> <li>SM requested for immediate registration of CWC members.</li> <li>Delegates booking is less than expected as on date. All CWC members to support ACRECONF marketing team</li> <li>Complimentary stay to speakers from out side Delhi. Some of them will be reimbursed Air fare as decided by Steering Committee of ACRECONF.</li> </ol>		
<b>ISHRAE RAMA Standards</b>	<p>Mr. V K Seth briefed CWC about the progress on ISHRAE-RAMA standards</p> <ul style="list-style-type: none"> <li>➤ The progress level of standards (2009-10) is quite slow. Only few Committees have started the work</li> <li>➤ Printing of old 15 standards (2008-09) shall be taken up soon. The expenses incurred will be paid by ISHRAE and RAMA will reimburse their share against the debit note raised by ISHRAE.</li> <li>➤ Mr. Sachin Maheshwari and Mr. V K Seth attended the meeting for Eurovent standards hosted by Mr. Deepak Pahwa. The team lead by Mr. Pahwa requested Eurovent representatives to provide proposals relevant to Indian conditions. However, the interest of Eurovent seems to be more commercial oriented whereas AHRI standards are in the interest of the society.</li> <li>➤ ISHRAE – RAMA standards will take up the next step of Certification programme of products, systems and even testing labs.</li> </ul>		
<b>ACREX - 2011</b>	<ol style="list-style-type: none"> <li>An amount of Rs. 4 Lacs deposited with ITPO towards advance for booking of space for the event scheduled from 24<sup>th</sup> to 26<sup>th</sup> Feb' 2011.</li> <li>The statutory requirement on restriction of goods movement</li> </ol>		

	due to Central Budget discussed and clarified.		
<b>Finance Committee</b>	<p>a) <u>FDR's for surplus Balance</u>: - Mr. Girish Sachar (GS) informed that FD of Rs. 8 Lacs processed..</p> <p>b) <u>Status on closure of all old accounts</u>: - Necessary document prepared. The signatories of respective accounts being approached for early completion.</p> <p>c) <u>Refund of seed Money to ACRECONF- 2010</u>: - In process. Mr. Dinesh Rawat to complete and inform DCI secretariat.</p> <p>d) <u>Closure of Union Bank A/c</u>: - Secretariat to initiate and transfer the proceeds to DCI account with HDFC.</p> <p>e) <u>Contribution to HQs</u>: - Secretariat to review and release the payments till 30<sup>th</sup> Sept' 2009.</p> <p>f) <u>Audited Accounts</u>: - Completed and IT return filed.</p> <p>g) <u>Accountant</u>: - Appointment of full time accountant recommended.</p>	GS  GS	Completed  15/11/2009
<b>ISHRAE Year Book</b>	Secretariat to prepare the Data as per the format provided by Mr. D Nirmal Ram and forward the same after approval from President Mr. Sachin Maheshwari.	GS	
<b>Office Infrastructure Requirement</b>	Digital Camera & Insurance: - Secretariat to initiate and organize.		
<b>Date for Nomination Committee meeting &amp; New CWC Installation</b>	<p>a) Mr. Sachin Maheshwari shall request Mr. Mukesh Puri for organizing the meeting of Nomination Committee at the earliest.</p> <p>b) Secretariat (Mr. Sachar) to coordinate with Mr. Pankaj Shah (incoming National President) for a suitable date in the first week of April' 2010 so that he can be invited for Installation Ceremony of CWC (2010-2011) of DCI.</p>		
<b>Finalizing the date for next meeting</b>	The next meeting of CWC is scheduled on Saturday 21 <sup>st</sup> Nov' 2009 at 4 p.m. The venue shall be K-43, Kailash Colony, New Delhi-110048.		