

**Meeting of 1<sup>st</sup> Chapter Working Committee of Delhi Chapter of ISHRAE held on Saturday 17.04.10 at 6:00 P.M. at K-43, Kailash Colony, New Delhi-110048.**

**Members Present:-**

Mukesh Puri (MP); Udayan Chaudhari (UC); Ashwini Mehra (AM); Yesha Choudhury (YS); Sanjay Gupta (SG); Ashwani Jain (AJ); Ankit Dua (AD); Aditya Mittal; Pradeep Dua; Deepak Malhotra; Shami Bhardwaj

**Absentees:-**

Sachin Maheshwari (SM); Sunil Kher (SKher); Nalin Singhal; Rajesh Nagari; Harpreet Singh (HS); Ashish Arora; B P S Chadha; Vineet Shukla; Sonali Dutta Arun Sharma; Sushil Kumar; Rajiv Saxena; Jagdeep Singh; Himanshu Agarwal; P K Garg; Gajender Sharma

The meeting was presided over by Mr. Mukesh Puri. He welcomed the CWC members and members of extended Committee to serve the chapter during society year 2010-2011.

The issues discussed during the meeting are recorded for future reference.

**1. Selection of Chairs for various Committees:-**

Membership	Ashwani Jain
Chapter Programs	Sunil Kher / V K Seth
Advocacy	Sanjay Gupta
Finance	Yesha Choudhury
K-12	Yesha Choudhury
New Letter Editor	Ashwini Mehra
Publications Committee	to be decided

**2. Targets & Issues for Various Committees:-**

- **Membership:** - Target for 2010-2011 is 200. Mr. Pradeep Dua volunteered to promote ISHRAE membership in Govt. Depts. Other committee members to be identified and included.
- **Publications:** - Committee to co-ordinate for development and marketing agreement on Duct Design Software with M/s Macharte's.  
Beside above, Printing of "*All about Chillers*" product guide should be taken up on priority.
- **Student Activities:-** Actions to be initiated for
  - Summer Training of Students
  - Placement in the Industry

The communication initiated by the previous committee with Industry to inform Chapter secretariat about their interest in two above mentioned activities shall be carried forward on priority. However, the present list consists of Resistoflex Pvt. Ltd., Easyflex Pvt. Ltd., Bry-Air (Asia) Pvt. Ltd., Humidin, CASC, Airflow, Lloyd India Ltd. and Pipeline Products India Ltd. companies for summer training and Patton refrigeration Pvt. Ltd., A.S. Enterprises and LG Electronics Ltd. companies for regular placements.

3. **Information to HQs:** - CIQ and MBO to be provided by the chapter to RD (North) latest by 24/4/10. President and Secretary to Co-ordinate with assistance from chapter secretariat.
4. **Chapter Representation in HQs BOG:-** It was decided that Mr. Mukesh Puri and Mr. Ashwini Mehra will represent chapter in next HQs BOG meeting scheduled on 7<sup>th</sup> & 8<sup>th</sup> May' 2010 at The Zuri Kumarakom, Kerala Resort & Spa, Kottayam, Kerala.
5. **Budgetary outlines:** - The budgetary outlines presented by Ms. Yesha Choudhury were deliberated and it was decided that committees should focus on Revenue generation activities as well as target achieving maximum CAFÉ points.

Ms. Yesha Choudhury informed that a minimum of 10 Lacs is required to meet the office expenses and activities of DCI. CWC reviewed the sources of revenue- Membership, Renewals, Mass-mailing facility, advertisement for newsletter "Twitter".

6. **General:** - It was decided that the following issues need to be addressed on priority.
  - **Support to sub-chapters:-** At least one event at each sub-chapter location (Lucknow, Dehradun and Meerut) supported by parent chapter Delhi.
  - **Student Activities:** - The activities should include Installation, DL/ Industry representative Program, Workshops, Industrial visit and Quiz programs as was organized for each location during previous society year.
  - **Orientation:** - Orientation program by RD (North) should be organized at the earliest preferably before HQs BOG meeting at Kochi.
  - **Secretariat Support:** - The issue shall be discussed with National President during his next visit as support Staff for DCI and HQs is common at present.
  - **Auditing of Accounts (2009-10):**-The accounts of 2009-10 shall be audited on priority and presented in AGM at the earliest.
  - **Accounts Signatories:**-All four office bearers shall be Signatories of DCI A/c with HDFC Bank Ltd. "Any Two" Mode of operation shall continue.
  - **Next CWC Meeting:**-Next CWC meeting is scheduled for 3<sup>rd</sup> Friday of May'2010.
  - CWC meeting shall be for one hour only focusing specific Agenda items.