



**Meeting of 4<sup>th</sup> Chapter Working Committee of Delhi Chapter of ISHRAE  
held on Thursday 15.07.10 at 6:00 P.M. at K-43, Kailash Colony, New Delhi-  
110048.**

**Members Present:-**

Mukesh Puri (MP); Sachin Maheshwari (SM); Ashwini Mehra (AM); Sunil Kher (SKher); Rajesh Nagari; Shami Bhardwaj; Ashwani Jain (AJ); V K Seth; Nalin Singhal; Ashish Arora; Pradeep Dua; Rajiv Saxena; Himanshu Agarwal;

**Absentees:-**

Udayan Chaudhari (UC); Yesha Choudhury (YS); Sanjay Gupta (SG); Harpreet Singh (HS); B P S Chadha; Ankit Dua (AD); Arun Sharma; Sushil Kumar; Deepak Malhotra; P K Garg; Gajender Sharma; Sonali Dutta; Aditya Mittal; Jagdeep Singh; Vineet Shukla;

The meeting was presided over by Mr. Mukesh Puri.

**Review of Previous MOM:** - The minutes of previous meeting held on 23-06-2010 circulated earlier and presented in the meeting were adopted unanimously.

**Membership Promotion Night on 23<sup>rd</sup> July' 2010: -**

- Status Reviewed and updated.
- Flyers (Single page) shall be displayed on the notice boards of companies.
- Program sequence shall be finalized based on suggestions by CWC.
- Shami Bhardwaj to be moderator for the event.
- Invitees should include but not restrict to all the applications received (2010-11), the lists provided by CWC/ extended committee members, 4/5 past presidents of DCI (veterans for their views during the meeting) and CWC members.
- Copy of ISHRAE Journal (Sample- any edition) to be distributed to prospective members during the meeting. Secretariat to coordinate.
- Core committee for membership promotion to review the progress through CONCALL on alternative days. Other members to be included are SG/ Sushil Kumar/ Deepak Malhotra/ Nalin/ Rajesh Nagari.

**Regional BOG on 24<sup>th</sup> July' 2010 at Jaipur: -**

- PPT presentation as per the format (guidelines) to be prepared and presented during the meeting.
- No Motions for RBOG.
- A total of 29 membership applications received till 15-07-2010.



- Mr. V K Seth, Mr. Sunil Kher and Mr. Rajesh Nagari to finalise the programme calendar (including workshops of IIE) in a separate meeting and circulate the same.
- A technical presentation by VACON is scheduled on 30<sup>th</sup> July' 2010 at India Habitat Center. Rajesh Nagari to ensure presence of CWC/ extended committee members as well as senior members of the chapter during the program.
- Re-installation of 7 student chapters (2009-10) shall be initiated by Mr. V K Seth. Secretariat to provide all Contact details and requisite assistance.
- Awareness activity of K-12 planned for 17<sup>th</sup> July' 2010 at Kirti Nagar school. Shall be attended by Mukesh Puri, Yesha Chaudhury, Shami Bhardwaj and Dinesh Sharma of chapter secretariat.

**Accounts:** -

- Auditing of Accounts for 2009-10 FY are in progress (Books and requisite supporting documents forwarded to CA).
- Status of Funds & Review of Accounts for the first quarter (April to June' 2010) circulated earlier. Comments/ suggestions shall be incorporated by secretariat for presentation during RBOG.
- CWC unanimously resolved to close DCI extended account for ACREX event to avoid Taxation complications due to complex Accounting. A communication to be sent to ACREX steering Committee and HQs office bearers by DCI President with the assistance of Secretariat.
- Old Accounts of UBI and HDFC (DCI extended A/c's) shall be closed urgently.
- Account opening procedure of Meerut Sub-chapter shall be implemented on priority.
- The receivables and Payables should be presented in every CWC meeting.

**HQs Projects:** -

- Printing of Hand Book on "All about Chillers" is in progress.
- A separate sub-committee (MP, SM, VNT) is in the process of finalizing the agreement with M/s Mecharte's on duct Design Software.
- Mr. A K Bansal is working on the handbook on Building Services. The contents compiled by Mr. Bansal seemed to be too large for a handbook. CWC advised Mr. Bansal to prepare a synopsis and subsequently it shall be circulated to senior members and experts in the industry for vetting and suggestions/ comments.

**Formation of Nomination Committee:** - Deferred to next meeting.

**Any other point:** -

- 1) CWC reviewed the utility of DCI Website and recurring expenses (annually approx 40,000/-) on the same and decided to discontinue from next society year.
- 2) CWC emphasized on utilizing "Mass Mailing" facility as well as twitter for generating Revenue through Advertisements.



- 3) CWC assured Mr. Ashwini Mehra to provide contents for the next issue of chapter newsletter "Twitter". The program calendar, synopsis of presentations, news, profiles, personalities, membership status etc will be some of the topics that can be published.  
The issue of another person to help Mr. Mehra in this endeavor shall be decided in the next meeting.
- 4) CWC decided to advertise for "ACREX" event in the Publication of Western UP Architects Association as requested by Meerut sub-chapter.
- 5) CWC deliberated and decided that services of part-time Accountant Mr. R D Verma shall be discontinued as full time Accountant has been appointed for Accounting of ISHRAE HQs and DCI.
- 6) CWC assured Mr. V K Seth of active and whole hearted support for the activities being carried out at IIE, Delhi.