



Meeting of 7th Chapter Working Committee of Delhi Chapter of ISHRAE held on Friday 18-10-11 at 6.00 P.M. at K-43, Kailash Colony, and New Delhi-110048.

Members Present: - Mr. Ashwini Mehra, Mr. Sunil Kher, Mr. Sanjay Gupta, Mr. Mukesh puri, Mr. Amit Goel,

Absentees:- Mr. Udayan Chaudhari, Mr. Ashish Bahri, Mr. Shami Bhardwaj, Mr. V. K. Seth, Mr. Ankit Dua (Mr. Jagdeep Singh, Mr. Rajesh Nagari, Mr. Pradeep Dua has already intimated in advance their inability to attend the meeting)

The meeting was presided by the President Mr. Ashwini Mehra. He welcomed the CWC and other invited staff members. The meeting started at 6:00 P.M.

Review of previous M.O.M.:- The minutes of previous meeting held on 16-09-2011 circulated earlier and presented in the meeting were adopted unanimously.

Targets & Planning of Chapter Activities (By Respective Chairs):-

- **Membership Status:** - The update data regarding Membership have been apprised to all the members and the new registrations approved as on date has been raised 96. It has been advised to all the Committee Members to make efforts to raise it to more than 125 at the time of upcoming current events by taking into consideration the target of 250 during the year. It would have been more than 125 on half yearly basis.
- **Student Chapter activities :-** Mr. Ashish Bahri was not present however Mr. V. K Seth have informed that some program and activities are being performed. It is informed by the president Mr. Ashwini Mehra that Mr. V. K. Seth is interested to organize a Quiz competition. Mr. Sunil Kher & Mr. Sanjay Gupta have suggested for this activity that the new generation/ active member such as the close relative of committee member may please be offered to organize this activity under the supervision/coordination of Mr. Ashish Bahri / Mr. V. K. Seth/ M/S Yesha Choudhry.
- **K-12 Activities:** - Ms. Yesha Chaudhury was not present. As such it is deferred for the next meeting.

VENTCONF 2011:- All the members have been apprised with the detailed programme of the VentConf event which is scheduled to be held on 4th Nov. 2011 at Manakshaw Centre, Subroto Park, Dhaulta Kuan, New Delhi. All are advised for the best co-Operation and contribute their full support for its success. Secretariat staff be also present to perform their duties for registration of new members and sale of publication etc.



Account & Budget (2011-2012) :-

- **Review of Accounts:-**The account statement of income & expenditure has been examined which is discussed in detail and found in order.
- **Auditing & accounts:** - Mr. Dinesh Sharma (Accountant) has explained in detail and reported that the audit work has been completed, but income tax return is to be filed for which he is advised to pursue for the same.
- **Appointment of Internal Auditor:** - Mr. Jagdeep Singh has already finalized the appointment of Mr. Sanjay Sharma(C.A), but formal offer later is to be obtained from C.A. office.
- **Consolidation of Sub-chapter A/C:-** Mr. Dinesh Sharma (Accountant) has confirmed that accounts from all the sub-Chapter have been settled and nothing is pending.
- **Sharing Patron of office expenditure:** - It has been brought in the notice of all the committee members that this activity of sharing the expenditure will be implemented w. e. f. 1/4/2012 by scrutinizing and taking into consideration the detail expenditure on monthly basis for the current year.

ACRECONF India 2012:- It has been appraised to all the members that scheduled date for ACRECONF has been fixed for 12 & 13 January 2012 and Venue is INDIA HABITAT CENTRE LODHI ROAD New Delhi.

Formation of Nomination Committee:-Differed to next meeting

General Review:-

- **Review of Sale of publication:-**Sale of publication is also to be promoted in the upcoming event.
- **Review on activity of subchapter:** It is confirmed that urjavarana activity is being organized at Chandigarh on 2nd December-2011. Dehradun is also planning for urjavarana for which date is to be confirmed.

Progress report on Renovation of Laxmi Nagar office: - Mr. Mukesh Puri is advised matter cannot be resolved is advised to request to M/s. Rapid Creation for final finishing before 31st Oct. and the next meeting is to be held in the DCI office at Laxmi Nagar.

Any other points:



AGM :- It is suggested EO A.G.M is to be fixed 12th December 2011 at the venue nearby Mandi House i-e Shri Ram Auditorium, Kamani Auditorium, and Ficci auditorium. It is also advised to get confirmation from Mr. Jagdeep Singh if anyone is interested for product presentation being introduced in this event.

Mass Mailing / Data base: - Mr. Sunil Kher has pointed out that the approx 50.000 **DATA** related to ACRECONF is only for the purpose of DCI and it will be in the interest of DCI. It is not to be rented out/ misused under the provision of IPR.

The meeting ended with a vote of thanks.