



Meeting of 8th Chapter Working Committee of Delhi Chapter of ISHRAE held on Friday 23Nov. 2011 at 6.00 P.M. at K-43, Kailash Colony, and New Delhi-110048.

Members Present: - Mr. Ashwini Mehra, Mr. Sunil Kher, Mr. Mukesh puri, Ms. Yesha Choudhury

Absentees:- Mr. Udayan Chaudhari, Mr. Ashish Bahree, Mr. Sanjay Gupta (Mr. Jagdeep Singh, Mr. Rajesh Nagari , Mr. Pradeep Dua Mr. Amit Goel , Mr. Ashwani Jain have already intimated in advance their inability to attend the meeting)

The president expressed a serious concern over a regular absence of some members in CWC meeting. The detail attendance reports of the committee members is as under –

S. No.	Name	April	May	June	July	Aug.	Sep.	Oct.	Nov	Attended
1	Mr. Ashwini Mehra	P	P	P	P	P	P	P	P	8
2	Mr. Mukesh Puri	A	P	P	P	P	A	P	P	6
3	Mr. Sunil Kher	P	P	P	P	P	P	P	P	8
4	Mr. Sanjay Gupta	P	P	P	P	P	P	P	A	7
5	Mr. Jagdeep Singh	P	P	P	A	P	P	A	A	5
6	Mr. Ashwani Jain	P	A	P	P	P	A	A	A	4
7	Mr. Udayan Chaudhari	A	A	A	A	A	A	A	A	0
8	Mr. Rajesh Nagari	A	A	P	A	A	P	A	A	2
9	Ms. Yesha Choudhury	P	A	P	A	P	A	A	P	4
10	Mr. Pradeep Dua	P	A	P	P	A	P	A	A	4
11	Mr. Ashish Bahree	A	A	A	A	A	A	A	A	0

The meeting was presided over by the President Mr. Ashwini Mehra. He welcomed the CWC and other invited staff members. The meeting started at 6:15 P.M. (late due to not completion quorum)

Review of previous M.O.M.:- The minutes of previous meeting held on 18-10-2011 circulated earlier and presented in the meeting were adopted unanimously.

Targets & Planning of Chapter Activities (By Respective Chairs):-

- **Membership Status:** - The update data regarding Membership have been apprised to all the members and the new registrations approved as on date has been raised 104. It has been advised to all the Committee Members to make efforts to raise it to more than 125 at the time



of upcoming current events by taking into consideration the target of 250 during the year. It would have been more than 125 on half yearly basis.

- **Programs:-** Deferred for next meeting.
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- **Student Chapter activities:-** Mr. Ashish Bahree & Mr. V. K Seth were not present. As such it is deferred for the next meeting.
- **K-12 Activities:** - Ms. Yesha Chaudhury has been advised to approach principal DPS East of Kailash and DAV school, Noida for K-12 activity.

Account & Budget (2011-2012) :-

- **Review of Accounts:-**The account statement of income & expenditure has been examined by Mr. Sunil Kher and some suggestions for Job Description/Guidelines have been given to the accountant for maintaining the proper accounts.
- **Audit Report:** - Mr. Dinesh Sharma (Accountant) has explained in detail and reported that the audit work has been completed, but income tax return is yet to be filed for which he is advised to pursue for the same.
- **Review of half early accounts:-** Mr. Jagdeep Singh was not present. As such it is deferred for the next meeting.
- **Appointment of Internal Auditor:** - Mr. Jagdeep Singh has already finalize the appointment of Mr. Sharma Kathuria & Co.(C.A), formal offer letter which was received have been examined in detail by the president and suggested to negotiate the quotation rate and also suggested some more work by the internal Auditor to provide additional facilities for the accounts.

ACRECONF India 2012:- It has been appraised to all the members that scheduled date for ACRECONF has been fixed for 12 & 13 January 2012 and Venue is INDIA HABITAT CENTRE Lodhi Road, New Delhi.

Formation of Nomination Committee:-Deferred to next meeting



BOG at Jaipur & Chennai:-

- a) **Participation in R. BOG at Jaipur:-** Mr. Ashwini Jain has confirmed his participation in BOG at Jaipur.
- b) **Participation in N. BOG at Chennai:-** Mr. Ashwini Mehra, Mr. Ashwini Jain, Mr. Sunil Kher, Mr. Sanjay Gupta, Mr. Mukesh Puri have given their consent to participate in BOG at Chennai on 2nd Dec. 2011.

General Review:-

- **Review of Sale of publication:-** Sale of publication is also to be promoted in the upcoming event.
- **Review on activity of sub-chapter:** It is confirmed that Urjavarán activity is being organized at Chandigarh on 2nd December-2011. Dehradun is also planning for urjavarán for which date is to be confirmed. Regional Director (north) wanted DCI to support for programs in sub-chapter Agra & Meerut to be considered on priority basis.

Final Report on Renovation of Laxmi Nagar office: - Mr. Mukesh Puri is advised to request to M/s. Rapid Creation for final finishing before 30th Nov. and also to settle his accounts and payment.

Any other points: It has been decided the next CWC meeting will be on 16th Dec. 2011 and all the members to be present on the said date of meeting.

The meeting ended with a vote of thanks.