

| | | PRESENT: | DATE | | ABSENTEES: |
|---------------------|--|---|------------------|-----------------|--|
| Meeting No: | 4 | Mr. Gaurav Vasudev, Mr. Subir Das, Mr. Pradeep Dua, Mr. Ashish Gupta, Mr. Robin Chauhan, Mr. Dilip Chaudhary, Mr. Aneesh Kadyan, Mr. Shami Bhardwaj, Mr. S K Jha, Mr. Rajiv Khurana | | | Mr. Braj Shrivastav, Ms. Yesha Choudhury, Mr. Talha Saifuddin, Ms. Divya Bajaj, Mr. Sidharth Juneja, Mr. Suhas Mathur, Mr. V.B. Lal, Mr. K K Mitra, Mr. Ashish Dhar. Mr. Nitin Verma |
| Time | Start time: 18:00 Hrs | | 31/8/2017 | | |
| | End time: 20:30 Hrs | | | | Society Business Hours spent : 2:30 Hrs |
| Next Meeting | 22-Sep-17 | | | | |
| | General Points | Special Invitee: | | | |
| | Presenation on work done in the month of July 17 | | | | |
| | Program deliberation | | | | |
| SI No. | Point | | Action By | Due Date | Remarks |
| 1 | Ventconf Date finalised as January 5, 2017 | | | | |
| 2 | Renewal steps to be taken: To visit MTNL, Edgetech, Railway | | Purnima | Immediate | |
| 3 | Meeting of Mr. Azzudin with Mr. Gaurav Vasudev | | Purnima | Done | |
| 4 | Talk to DIPM wrt DIPM | | Gaurav | Immediate | |
| 5 | Flyer for free workshop | | DCI | Immediate | |
| 6 | ISHRAE Night venue to be confirmed | | Pradeep Dua | Immediate | |
| 7 | Preparation for Program Calendar | | DCI | Done | |
| 8 | Mailer to corporate for Job Junction | | Purnima | done | |
| 9 | Student Chapter Installation at SPA. Mr. Gaurav to speak with Mr. Paul | | Gaurav | | |
| 10 | IIE Classes subject to be considered as half day workshop | | DCI | | |
| 11 | AGM with product presentation | | DCI | Done | |
| 12 | 3 more product presentation in society year | | DCI | in 6 months | |
| 13 | 80 delegates from Delhi Chapter of ISHRAE for ASHRAE Developing Economies Conference | | DCI | | |
| 14 | Flyer for Clean Room & Job Junction to be circulated | | DCI | Immediate | |
| 15 | Corporate companies to bring on board for DCI Cricket League | | CWC | Immediate | |
| 16 | ICP Clean Rooms | | | | |
| | | Design - 2-5th Nov'17, 7-9th Dec & 10-12 Jan'18 | | | |
| | | Service - 16-19th Jan'18 | | | |
| | Conclusion | Meeting concluded with vote of thanks by President . | | | |