

	CHAPTER/SUB CHAPTER	Total Present / 60 (%)	DATE		ABSENTEES:
Meeting No: 3	Delhi Chapter	Mr. Gaurav Vasudev, Mr. Subir Das, Mr. Pradeep Dua, Mr. Ajay Raj, Mr. V.B. Lal, Mr. Braj Srivastafav, Mr. V.K. Seth	26th May '16		Mr. Jagdeep Singh, Mr. Manish Bhatia, Mr. Sandeep Kohli, Mr. Siddharth Juneja
Time	Start time: 18:30 Hrs				
	End time: 20:00 Hrs	Total Present 7 / (%)			Society Business Hours spent : 1:30 Hrs
Next Meeting					Total Cumulative Business Hours spent for Society year 2016-17: Hrs
	General Points	Special Invitee: Mr. Sanjay Gupta, R.D. North 1			
	President requested Robert Rule to be followed during the meeting				
	President Elect Mr. Gaurav Vasudev Preside the meeting				
Sl No.	Point	Conclusion	Action By	Due Date	Remarks
1.0	Prospective dates discussed in the meeting for Ventconf is 15th Nov., 22nd Nov., 2nd Dec. & 9th Dec. Mr. Vikram Maini will check the availability of India Habita Center for the conference		Vikram Maini	ASAP	
2.0	Mr. Sanjay Gupta was in the strong opinion to earn good profit from all National events. He put forward his suggestion to have one more national event like Ventconf & Acreconf in Delhi.				
3.0	Faculty name from Delhi will be forwarded for ICP training program but they should not sit for exams as they are already a very senior faculties. Proposal for organizing clean room ICP program at Delhi. These are the issues which should be taken forward for discussion at NBOG		Aneesh Kadyan		
4.0	Budget was already circulated to all the CWC members for their reference. Detailed discussion will be done in the next CWC meeting.				
5.0	Pool of sponsors should be there to meet the expenses of various activities of Delhi Chapter of ISHRAE. Mr. Sanjay Gupta advise to take the help of past president Mr. Sunil Kher in getting few sponsors who will sponsor all the activities of DCI for the society year 2016-17				
	Conclusion	Meeting concluded by 20:00 HRS with vote of thanks by President Elect			