

		PRESENT:	DATE		ABSENTEES:
Meeting No:	4	Mr. Pradeep Dua, Mr. Robin Chauhan, Mr. Subir Das, Mr. Suhaas Mathur, Mr. Sandeep Kohli, Mr. Joydeep Chakraborty, Mr. V B Lal. Mr. Ashish Gupta, Cmdr Rohtagi, Mr. Arvind Kumar, Mr. Yatendra Malik, Ms. Purnima			Mr. Gaurav Vasudev, Mr. Pankaj Goel, Mr. Gauss Nurullah, Mr. Mukul Sharma, Mr. Nitin Verma, Mr. Siddharth Juneja, Mr. V B Lal. Mr. Ashish Gupta, Mr. Talha Saifuddin
Time	Start time: 18:30 Hrs		12.7.2018		
	End time: 20:30 Hrs				Society Business Hours spent : 2:00 Hrs
Next Meeting	August 10, 2018				
	General Points	Special Invitee:			
	Presenation on work done in the till June 2018 and new work plan				
	Program deliberation				
Sl No.	Point		Action By	Due Date	Remarks
1	Mr. Subir Das briefed CWC membes on programs done so far and invited inputs				
2	Café Points segregation in next CWC meeting monthwise		DCI		
3	Mr. Subir Das explained working of DCI SY 2018-19 to Cmdr Rohtagi - Extended Committee Member				
4	Circulate ICP Service course information once date is finalised		DCI		
5	VENTCONF Website home page information to ASHRAE IT team		DCI		
6	Target for next RCC - Achieve Membership 100 & Renewals/Sustenance 200				
7	Mr. Subir Das & Mr. Ashish Gupta to provide vendor details for product presentation for AGM				
8	ICP Clean room course to be scheduled in January in coordination with Mr. Prashant Desai		DCI		
9	Mail to EA works for Water Conservation Conference in August		DCI		
10	Cheque to be released fo IHC bookoing for AGM scheduled for 7th September		DCI		
	Conclusion	Meeting concluded with vote of thanks by President .			